

### **Accountability**

As we receive funding from the Ministry of Education to run the Study Centre, we will receive an Education Review Office Audit on a regular basis. The Audit results will be available to our school community and the general public in just the same way that the school's ERO Review document is.

### **Food**

An afternoon tea snack such as a muesli bar and a drink will be provided for children attending the Study Centre. These snacks are free of charge.

### **Parent Participation**

Our Study Centre welcomes visits from parents at any time to view programmes in operation or to discuss their child's progress and achievement. Please make an appointment first though, by phoning the school on 09 267 6671.

# **CLENDON PARK SCHOOL STUDY CENTRE 2024**



**Days of Operation:**  
Monday—Thursday  
each week of the school term

Hours:  
3:15pm— 4:45pm

## NAU MAI

### HAERE MAI KI TE KURA O CLENDON PARK STUDY CENTRE.

He mihi na matou ko te poari me nga kaiako ki a koutou ki nga Matua me nga tamariki. Nau mai, haere mai.

E whakahi ana matau o tenei kura mo nga ara arahi I a tatou takariki I te ara matauranga, ki te whakato etahi atu akoranga mo nga pukenga whakato I te waiora tangata.

## GREETINGS

### WELCOME TO CLENDON PARK SCHOOL STUDY CENTRE

The Staff and Board of Trustees join with me in warmly welcoming you and your child/ren to our Study Centre.

At Clendon Park School we are proud of the opportunities we can offer your child/ren, not just in academic learning during the school day, but in developing other skills and interests as well, so that our children not only become life long learners, but have the essential skills necessary to meet the many challenges of the 21st century.

The main aim of our study centre is to assist your child to develop independent study and research skills, as well as information technology skills, in a supportive environment.

### Contact Us:

Clendon Park School  
145 Rowandale Avenue  
Manurewa

Phone Number: 267 6671  
Mobile: 027 890 3311  
email: office@clendonpark.school.nz  
website: clendonpark.school.nz

### The Study Centre will help your child to develop:

- Strong time and self management skills
- Ability to learn and complete school homework tasks in a systematic, organised way
- Upskilling in the use of Information Technology tools i,e, internet, website access, e-mail and word processing / publishing skills
- Independent goal setting and self assessment skills
- Self motivation and risk taking skills

### Study Centre Staff

The Study Centre is staffed by:

- A supervising Teacher
- Registered Teachers

All members are employed by the Board of Trustees of Clendon Park School.

### Concerns and Complaints

We are always available to talk through any issues, or concerns that you might have. It is vital that you talk to us or express any concerns or complaints in writing so that they can be resolved as quickly as possible.

## Eligibility To Enrol in the Study Centre

All students in Year 5-8 are eligible to enrol in our Study Centre.

This is a Ministry of Education initiative. The Ministry of Education wishes to provide additional opportunities for students at the Year 5-8 levels so that they begin to develop strong, independent study and learning habits that will enhance their opportunities at Intermediate and College levels. Many schools such as ours, have extremely well developed Information Centres which can be used in and out of school hours to further enhance student learning.

## Attendance at the Study Centre

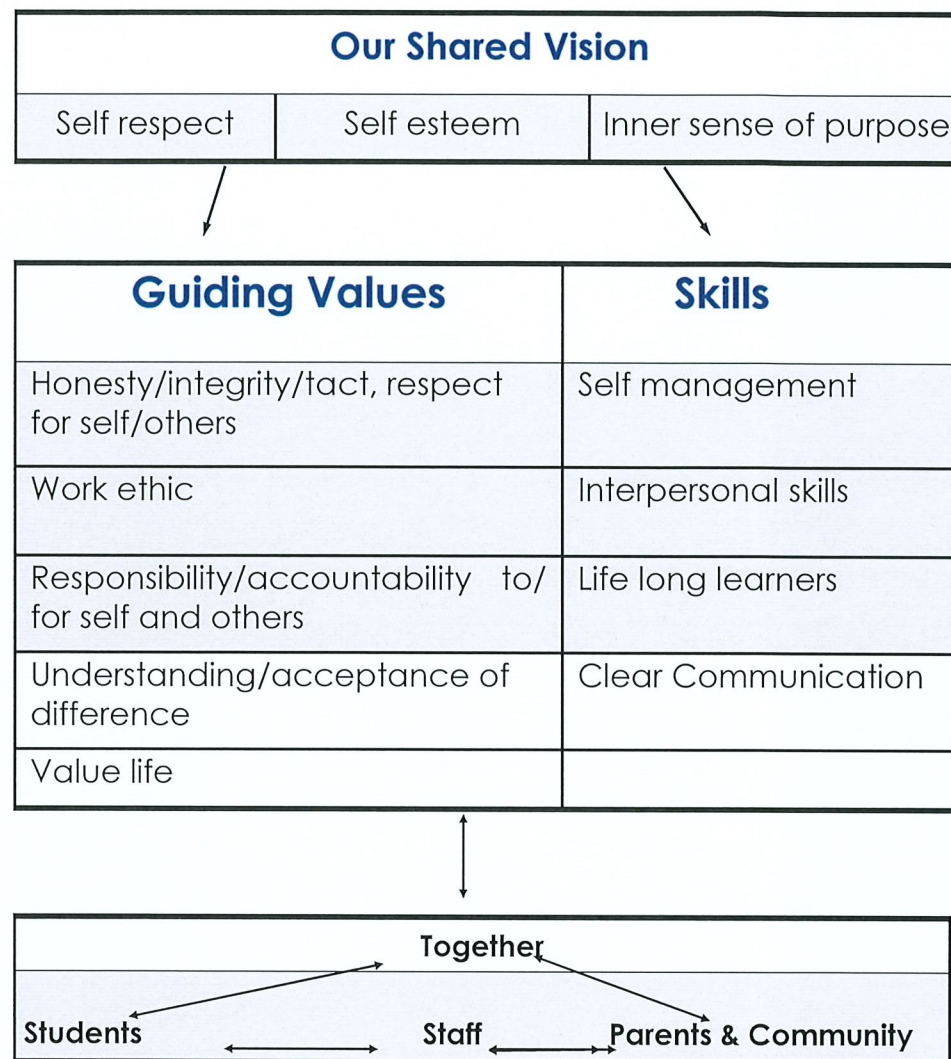
To fully benefit from the opportunities the Study Centre provides, it is expected that when children enrol at the Study Centre, they will attend every session. Priority is given to students who are enrolled on a daily basis.

A daily register of attendance will be kept.

If your child will be absent through sickness or for family reasons, we ask that you phone the school on 267 6671, and send along a note when your child returns, explaining his/her absence. As spaces in the Study Centre are very limited and we have a waiting list, it is important that you keep us informed about any prolonged absences. Unexplained absences may result in your child being excluded from the Study Centre

# Clendon Park School

(A Health Promoting School)



## Mission

We are here to Learn, Live, Play and Work in Social Harmony

# 2024 Term Dates

**NOTE: Study Centre starts Monday 19th February**

## Term 1

**Tuesday 30th January to Friday 12th April**

(Waitangi Day 6<sup>th</sup> Feb, Good Friday 29th March,  
Easter Monday 1st April, Easter Tuesday 2nd April)  
(100 half days) 11 wks

## Term 2

**Monday 29th April to Friday 5th July**

(King's Birthday 3rd June  
Matariki Friday 28th June) (96 half days) 10 wks

## Term 3

**Monday 22nd July to Friday 27th September**

(100 half days) 10 wks

## Term 4

**Monday 14th October to Thursday 13<sup>th</sup> December**

(Labour Day Monday 28th October)  
(88 half days) 9 wks

# Study Centre Hours

Our Study Centre is open on:

Monday	3.15—4.45pm
Tuesday	3.15—4.45pm
Wednesday	3.15—4.45pm
Thursday	3.15—4.45pm

The Study Centre is not open in the school holiday breaks.

## STUDY CENTRE PROGRAMMES

Your child will work daily on completing her/his set classroom tasks during Study Centre hours.

In addition to this, students will be taught a wide range of Information Technology skills such as:

- Accessing websites to gain information they need to complete projects
- Using the internet
- Using e-mail
- Word and Publishing skills
- Planning projects of work
- Information retrieval skills
- Presentation skills
- Library skills

Your child will work in a highly supportive environment.

Students who need special help will be catered for. Time will be set aside to assist these students to develop enhanced reading, writing and maths skills.

There will be close liaison between your child's classroom teacher and Study Centre staff, so that all special needs are catered for on an individual basis.

Your child will be challenged to take risks, become a flexible thinker and develop skills which will enhance their confidence and competence in being able to access information they need.